



**CODE OF CONDUCT AND BUSINESS ETHICS (CoBE)  
DECLARATION\* OF IMMEDIATE FAMILY MEMBERS / RELATIVES\*\***

I, \_\_\_\_\_  
NRIC No./Passport No. \_\_\_\_\_ hereby confirm and declare\* that :-

- 1) I have been informed of the existence of **MHB Code of Conduct and Business Ethics (“CoBE”)**, the **Country Supplement (Malaysia)** and the **MHB CoBE Guide** which I acknowledge I am required to read and follow.
- 2) I hereby declare that I (including my family / household members and agents) have / have no interest (delete whichever is not applicable) in any of MHB group’s vendors and subcontractors in any of the following form:
  - a. Directorship;
  - b. Key management position;
  - c. Direct/indirect equity holding (in the event that the vendor / subcontractor is a public listed company, the equity holding shall be greater than 1% with respect to which such employee has the authority to make decision in due course of his/her work in the vendor / subcontractor’s company).

The details relating to the information pursuant to Clause 2 above are as follows:

Name of Vendor / Subcontractor Company	Name of the Employees’ Family/Household Members or Agent	Form of Interest	Details on the Interest

- 3) The information on the **Declaration Of Immediate Family Members/ Relatives\*\*** as declared below is true in every aspect. Pursuant to this declaration, I hereby agree to be transferred to another Unit / Department (depending on availability of position) or resign if there are unresolved conflicts of interest.

Staff No.	Family Member’s Name	Relationship	Marriage Date (if applicable)***	Position Title	Dept/BU/ Company

I hereby confirm the following:-

- a) I shall read and adhere to CoBE;
- b) That the information above are true, accurate and if all or any part of them are found to be untrue, MHB Group shall have the right to take action against me in accordance with MHB's internal policies, rules, regulation and the applicable laws and

I am also obliged to inform the Company if there is any changes to the declaration herein, within seven (7) days from the occurrence of the changes.

Signature : \_\_\_\_\_  
NRIC No./Passport No. : \_\_\_\_\_  
Date : \_\_\_\_\_

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*\*Declaration must be made within 7 days from reporting of duty.*

*\*\*Immediate family members/relatives are defined as follows:*

- (i) Spouse of employees*
- (ii) Parents or parents-in-law of employees*
- (iii) Children or son/daughter-in-law, or grandchildren*
- (iv) Siblings of employees*
- (v) Nephews, nieces, uncles or aunts of employees*

*\*\*\*Certified True Copy of Marriage certificate to be enclosed*